

PALO ALTO COLLEGE

Career and Technical Education Degrees and Certificates

Business Management: Entry Level Supervision Level I AAS Certificate

#1	Entry-Level Supervision Certificate Student Learning Outcome
	Demonstrate knowledge and skills for success in entry level management (supervisory) positions.
	<u>BMGT 2382 Cooperative Education – Business Administration & Management</u> Career-related activities encountered in the student's area of specialization offered through an
	individualized agreement among the college, employer, and student. Under the supervision of the college and the employer, the student combines classroom learning with work experience. Includes a lecture component.
	Courses in the degree/certificate plan that address this outcome BMGT 2382
	Assessment Measure for this Outcome:
	Concept- and hands-on skill performance assessments will be used to appropriately assess the total set of knowledge, skills, and abilities of the students. Also considered is the evaluation of the goals set by agreement for the co-operative learning class used as the capstone for the Entry-Level Supervision Certificate Award.
	Achievement Target for this Measure: 70% of assessed students will achieve a passing grade on the concept- and hands-on skill performance assessments in BMGT 2382 Cooperative Education and will also achieve all the goals set by the co- operative learning agreement.
	Findings
	Related Action Plans:
	Develop rubrics to assess the hands-on skill performances
	Develop test blue prints for the concept assessments
	Continue course offering through internship experiences.
	Evaluation of the state of t
	 Explore additional avenues for enhancing course, to include job shadowing and site visits. Conduct surveys of employers involved in internship experiences.